Risk Status Report Template

HiFlex Physio

Prepared by:

Date:

Risk Number	Risk Event Statement	Risk Score This Time	Risk Score Last Time	Weeks on Risk Status Report	"Status of Response N / P / PE / EE"	Responsible	Description of Response Activities
Provide a unique identifier for risk	A risk event statement states (i) what might happen in the future and (ii) its possible impact on the project. "Weather" is not a risk event statement. "Bad weather may delay the project" is a risk event statement.	Taken from updated Risk Analysis Worksheet	Taken from previous Risk Status Report	Enter the date the risk (not the entire log) was updated	Enter here N (No Plan); P (Plan but not enacted); PE (Plan enacted but effectiveness not yet known); EE (Plan enacted and effective)	Enter name or title of team member responsible for risk	List, by date, all actions taken to respond to the risk. This does not include assessing the risk
Example							
R1	Concrete prices may increase, causing the project to go over budget	15	30	12-Jan-2006	PE	Materials Acquisitions Manager	10-Jan-2006: Asked concrete supplier to guarantee a price; request denied
R1							
R2							
R3							
R4							
R5							
R6							
R7							
R8							